The purpose of this study was to describe the management of the Tahfidz Al-Qur’an Ma’had Al-jami’ah STIT program in Bekasi Regency. The research method used is a qualitative research in the form of descriptive evaluation, namely an evaluation evaluation that identifies educational values or practices by collecting information and analyzing data systematically. Based on the results of the study, the management of the Tahfidz Al-Qur’an Ma’had Al-jami’ah STIT Bekasi Regency program includes program planning, program implementation and program control. The planning stage begins with deliberation or meetings between supervisors, setting the planned goals, formulating methods, and implementing the implemented strategies. The implementation of the tahfidz program is carried out by determining the time and place of program implementation, the stages of program activities which include coordination with related parties and orientation between the committee, supervisors and tutors, as well as orientation among students participating in tahfidz Al Qur’an. And the system and pattern of program implementation which includes the person in charge, supervisor, examiner, and participants. The control of the tahfidz program is carried out by directing the students who are carried out after the planning and implementation are determined.

Tujuan dari penelitian ini adalah untuk mendeskripsikan pengelolaan program Tahfidz Al-Qur’an Ma’had Al-jami’ah STIT di Kabupaten Bekasi. Metode penelitian yang digunakan adalah penelitian kualitatif berbentuk evaluasi deskriptif, yaitu evaluasi evaluasi yang mengidentifikasi nilai-nilai atau praktik pendidikan dengan mengumpulkan informasi dan menganalisis data secara sistematis. Berdasarkan hasil kajian, pengelolaan program Tahfidz Al-Qur’an Ma’had Al-jami’ah STIT Kabupaten Bekasi meliputi perencanaan program, pelaksanaan program dan pengendalian program. Tahap perencanaan dimulai dengan musyawarah atau pertemuan antar supervisor, menetapkan tujuan yang direncanakan, merumuskan metode, dan menerapkan strategi yang diterapkan. Pelaksanaan program tahfidz dilakukan dengan penentuan waktu dan tempat pelaksanaan program, tahapan kegiatan program yang meliputi koordinasi dengan pihak terkait dan orientasi antara panitia, pengawas dan tutor, serta
INTRODUCTION

The Tarbiyah College of Bekasi Regency has an Organizational Structure that is carried out in each of its fields to facilitate all activities at the Tarbiyah College of Science. The implementation of all activities in the Tarbiyah Bekasi Higher Education School aims to advance and develop education, because it is one of the Islamic tertiary institutions in Kab. Bekasi. Education within the scope of higher education is a unified process that is interrelated within the scope of the civitas academica (Herwanto, 2016).

Ma’had Al-Jami’ah is an ideal place to create someone who has Islamic character and submits to Allah's commands. Ma’had Al-Jami’ah is home to many educational programs that support students' success in gaining fluency in Arabic and English. It also accommodates students who want to learn English and Arabic skills.

Tarbiyah Bekasi High School of Science is an Islamic tertiary institution with a considerable moral responsibility to produce graduates who can become good teachers, read books and memorize at least 5 chapters of the Koran. One of STIT Bekasi's projects, namely the Al-Quran Reading Guide, this program is a different factor from the others, especially in terms of religion and other aspects. Tahsin Tahfidz Quran is an integral part of the Al-Qur'an Reading Guidance (BMQ) program assigned to Ma’had Al-Jami’ah STIT Bekasi.

Al-Qur'an is a life guide for Muslims to ensure their safety in this world and the hereafter (Khatib, 2019; Khoiruddin, 2020). Muslim students should always interact with the Qur'an by reading, listening, memorizing, understanding the Qur'an and practicing the Qur'an in the form of manhajul Hayah and preaching it to the public (Aliwar, 2016; Tarmilia et al., 2022). The Qur'an was sent down to earth as a guide and guidance for Muslims (Suryati, 2019; Aisyah, 2020). Therefore, it is everyone's duty to preserve the Qur'an in their hearts first, whether in daily life, that is by reading, studying, practicing, and making it a law or a Sharia obligation.

The law of reading the Qur'an is fardhu kifayah, and if someone does it, then the other person's obligation falls. However, this does not mean that some Muslims may neglect reading the Qur'an, which is the most noble worship in life. The basics of the importance of learning and memorizing the Qur'an are thus life guidelines while in the world. Da’wah institutions that educate students to be able to have a deep understanding of the knowledge of the Qur'an and make students become hafizh and hafizhah have developed so rapidly. This happens in religious education institutions or da’wah institutions in Indonesia. Most of these institutions have implemented the Al-Qur'an Tahfizh program.

Based on observations made on November 2 2022, the Tahfizh Al-Qur'an program was carried out at STIT Bekasi as an institution that has a special program through the program (BMQ) for fostering students in the field of...
reading the Qur'an and the area of expertise of Mahad Tahfidz, namely Memorization Al-Qur'an/Tahfidz Al-Qur'an. This program is also a graduation requirement. Islamic boarding schools at the Ma'had Al-Jami'ah campus or STIT Bekasi according to pre-study interviews conducted by researchers. Ma'had Al-Jami'ah has several excellent programs, including: tahfidz qur'an, sorogan, yellow book, and introduction to Arabic.

Therefore, researchers want to know how the management of the Tahfidz Al-Qur'an program through management functions, namely planning, organizing, implementing and controlling carried out at Ma'had Al-Jami'ah whether it is in accordance or not with the vision, mission and goals set. implemented to make the STIT Campus the leading in the field of religion. Based on this description, the researcher wanted to know about "Management of the Tahfidz Al-Qur'an Ma'had Al-Jami'ah Program, STIT Bekasi Regency".

RESEARCH METHODS

Qualitative research is the collection of data in the natural environment, using natural methods, by people or researchers who have an interest in nature. In qualitative research, the methods commonly used are interviews, observation and use of documents.

This research is a qualitative research in the form of descriptive evaluation, which is an evaluation procedure that identifies values or practices in the field of education by collecting information and analyzing data systematically. Values or practices are based on measurement and evaluation or data collection, in relative or absolute terms, through several standard criteria.

This research approach is an evaluative type aimed at designing, perfecting and testing an educational practice. So that changes and developments of a program will be known or improve program objectives that have not been achieved. Thus researchers in conducting this research using a qualitative research approach. Type of method used, description of qualitative and/or quantitative data, procedures for data collection and data analysis techniques. In simple terms, communicating scientific methods for finding and obtaining data, and content related to procedures for conducting research and research techniques, is written in clear, concise, and concise language that is not theoretical in nature, but has practical uses.

FINDINGS AND DISCUSSION

Program management for the tahfidz Al-Qur'an Ma'had Al-jami'ah STIT Bekasi Regency includes program planning, program implementation and program control. Planning for the Al-Qur'an Tahfidz Program at Ma'had Al-Jami'ah STIT Bekasi Regency

Each tertiary institution certainly has a superior program. The flagship programs in educational units are definitely different, at Ma'had Aly the Tarbiyah Bekasi High School has several excellent programs such as: Tahfizul Qur'an, Kitab kuning, and Language Development. Of the several superior programs, tahfizul Qur'an is the activity that is most frequently implemented.

A good program must be planned, so that the program runs optimally. There are several stages in planning which consist of determining goals,
objectives, methods, and establishing strategies. The following are the planning stages of Ma'had Aly STIT Bekasi including:

1. What is prepared in planning the Tahfidz Al-Qur'an program

According to Ustadz A, who acts as Supervisor I Ma'had Aly STIT Bekasi, the planning for Tahfidzul Qur'an at Ma'had Aly STIT Bekasi in order to get the expected goals must be done carefully. The Tahfidzul Qur'an program has several stages in its planning implementation. The stages are between the Trustees and all Ma'had Al-Jami'ah management to hold meetings or deliberations related to the program that will be implemented and implemented, in the implementation there are several stages, namely: determining goals, objectives, methods, and establishing a strategy for tahfidzul qur'an.

The results of the interviews that have been described can be understood that we must plan or plan each implementation of activities carefully so that the desired goals are achieved.

2. Tahfidz Al-Qur'an planning stages

The steps in planning the Tahfidz Al Qur'an Ma'had Al-Jami'ah STIT Bekasi program are as follows:

a. Setting targets

Ma'had Aly STIT Bekasi in making students become hafidzah have set program goals. The target of the tahfidzul qur'an program is new female students or students at STIT Bekasi by going through a test to determine class and halaqah in implementing Tahfidz AlQur'an.

From the explanation above, we can understand that to achieve a goal, we must first set goals, setting these goals will later be used as a benchmark for the goals of success and achievement. So that in order to achieve the goals that have been set at Ma'had Aly Sekolah Tinggi Ilmu Tarbiyah Bekasi, there must be clear targets, namely all of the new students and students at the Tarbiyah College of Science, Kab. Bekasi

b. Setting goals

The tahfidzul qur'an program at Ma'had Aly Sekolah Tinggi Ilmu Tarbiyah Bekasi has planned and set goals, based on the objectives of Ma'had Aly, namely the realization of students who have skills in reading the Qur'an and insights that have requirements with values Islamic values through tahfizul qur'an stated in the goals of Ma'had Aly.

c. Formulate the method of tahfidz Al-Qur'an

Ma'had Aly Sekolah Tinggi Ilmu Tarbiyah Bekasi in formulating the method for memorizing the Qur'an or tahfiz Qur'an stated that all the methods for memorizing the Qur'an have been delegated to Musyrif/Musyrifah who are competent in the area of Specialization in memorizing the Qur'an or tahfizul qur 'an means that the method used is very varied depending on the tahfizul qur'an tutor Ma'had Aly Tarbiyah College of Science, Kab. Bekasi

Ma'had Aly Tarbiyah Bekasi High School uses the wahdah method. The wahdah method is a method of memorizing independently one by one verse of the Qur'an which is memorized and repeated many times until it is embedded in his memory. Until now this method is still applied.
because this method is considered effective and does not take a long time according to musyrif and musyrifah

d. Establish a strategy for Tahfidz Al-Qur'an

The tahfizul qur'an program at Ma'had Aly Sekolah Tinggi Ilmu Tarbiyah Bekasi in determining its strategy, MA as a musyrifah in the religious field said, Tahfizul qur'an would be divided into several students and carried out in several halaqah groups based on categories and by adjusting the number of musyrif and musyrifah to the the number of existing Mahasantri.

The Al-Qur'an memorization program is an integral program of several programs at Ma'had Aly STIT Bekasi, namely: 1) Tahfizd Qur'an, 2) Reading the Yellow Book (fiqh), 3) Language Development (especially Arabic Language Education Study Program)

This program is mandatory for all students / mahasantri, the Tahfizd Al-Qur'an Program or memorizing the Al-Qur'an aims to develop students' memorization and this program is also included as a step to grounding the Al-Qur'an of course the Tahfizd Al-Qur'an program

Implementation of the Al-Qur'an Tahfizd Program at Ma'had Al-Jami'ah STIT Bekasi

Several stages of tahfizul qur'an activities in carrying out the program cannot be separated from planning, namely several stages as follows: Determining the Time and Place of Program Implementation, Program Implementation Stages, and Systems. The stages in implementing the Tahfizd Al-Qur'an program at Ma'had Al-Jami'ah STIT Bekasi are as follows:

1. Time and Place of Program Implementation

   a. Time

      The Tahfizul Qur'an program was carried out in ± 48 meetings or over a period of ± 3 months. The tahfizul qur'an activity begins after the midday prayer in congregation from 12:00 to 13:00 for students outside Ma'had Aly and is held Monday through Thursday. For students or mahasantri Ma'had Aly starting from the maghrib prayer until the end of the Isha prayer in congregation or from 17:30 to 19:15 it will be held from Sunday to Thursday.

   b. Place

      Tahfizd Al-Qur'an program activities are held at the Syuhaib Ar Rumy Mosque, as well as in the context of participating in the prosperity of the mosque, or other places in the Ma'had Al-Jami'ah STIT Bekasi environment, or an agreement between the supervisor/tutor and Tahfizd AlQur' participants an.
2. Stages of Tahfidz Al-Qur'an Program activities
   a. Coordination
      Things that can support the successful implementation of Tahfizul Qur'an activities are coordination with related parties. Because in order to help the program activities run well and smoothly.
   b. Orientation
      There are 2 stages in the orientation, namely: Orientation between the Committee, Advisors and Tutors, Orientation of Student Participants in tahfidz al-qur'an.
   c. System and pattern of program implementation
      1) Person in charge
         The person in charge of Al-Qur'an reading guidance activities (Tahfidz Al-Qur'an) is the Vice-Chancellor 1 for Academic Affairs and Cooperation of the Bekasi Tarbiyah College of Science who is tasked with directing and monitoring the course of the Al-Qur'an tahfidz activities as stated in the decree obligatory to participate in the program.
      2) Advisor
         The tutor for tahfiz al qur'an is Musyrif/Musyrifah Ma'had Al-Jamiah who was appointed as a supervisor based on a decree by the chancellor of the College of Tarbiyah, Kab. Bekasi.
      3) Testers
         Examiners are lecturers and experts who are competent and responsible for conducting the final stage of evaluation and providing an assessment of the abilities of tahfiz al-Qur'an participants.
      4) Participants
         Participants are Tarbiyah Bekasi High School students who have met the academic and technical requirements for mentoring and have programmed and registered with the committee.

Control of the Al-Qur'an Tahfidz Program at Ma'had Al-Jami'ah STIT Bekasi Regency

The next stage after carrying out the program implementation is to brief the students at Ma'had Al-Jami'ah STIT Bekasi. Direction is the process of organizing, guiding and directing members of the organization in carrying out an activity so that they are able to work according to the plans and goals that have been set. Briefing in the Al-Qur'an tahfizh program at Ma'had Al-Jami'ah STIT Bekasi. This will be carried out after planning and implementation are determined. Directions in an organization will be carried out by the leader of the organization or can be carried out by the director of education. As is the case with Ma'had Al-Jami'ah STIT Bekasi. direction to the Tahfizh Al-Qur'an tutors will be more handed over to the supervisor of the Tahfidz Al-Qur'an program, while the coach will conduct incidental briefings. The directions for the Al-Qur'an Tahfizh Tutor at Ma'had Al-Jami'ah are as follows:
   1. Build a cooperative relationship between supervisors and tutors
   2. Guidance in motivating tutors
   3. Supervisors in fostering and directing tutors
4. Counselor in establishing communication with the tutor

CONCLUSION

The management of the tahfidz Al-Qur'an Ma'had Al-jami'ah program at the Tarbiyah College of Science (STIT) Bekasi Regency includes program planning, program implementation and program control. The planning stage begins with deliberations or meetings between supervising lecturers to determine the planned goals, namely developing students with Al-Qur'an reading skills and gaining insight into Islamic values by Tahfidz Al-Al-Qur'an, the method used to formulate is the method wow. Wahdah is the self-memorization of a verse of the Qur'an which is recited and repeated many times until the verse really sticks in the memory. As well as the implementation strategy implemented in several halaqah groups according to category and adjusted between the number of musyrifah and the number of existing female students. The implementation of the tahfidz program is carried out by determining when and where the program will be implemented. The implementation of the tahfidz program is carried out by determining the time and place of program implementation. Furthermore, the stages of program activities include coordination with related parties and orientation between the committee, supervisors and tutors, as well as orientation between students participating in tahfidz Al Qur'an. And the system and pattern of program implementation which includes persons in charge, mentors, examiners, and participants. The control of the tahfidz program is carried out by directing the students to the students which is carried out after the planning and implementation are determined. This briefing will build cooperative relationships between tutors and tutors, motivate tutors, foster and direct tutors, and establish communication with tutors.

REFERENCES


